

(Kalahari Fax 608.254.8609) Service Order Form

Service Order Form For Trade Show Exhibitors

Name of Show / Event: _____ Date of Show / Event: _____

Company / Booth Name: _____ Booth Number: _____

Contact Name: _____ Phone: _____ Fax: _____

Email Address _____

Address: _____

City: _____ State: _____ Zip: _____

Telecommunications / Other Utilities

Qty	Description	Charge	# of days	Total	Qty	Description	Charge	# of days	Total
___	120v Electrical Hookup 20amp - Standard	\$75 Flat	_____	_____	___	Water Hook UP (available in certain areas)	\$50 / Flat	_____	_____
___	125/250v Electrical 20amp single phase	\$200 / day	_____	_____	___	32" Monitor	\$75 / day	_____	_____
___	125/250v Electrical 30amp three phase	\$250 / day	_____	_____	___	60" Monitor <small>(Limited Availability)</small>	\$200 / day	_____	_____
___	208v Electrical 20amp single phase	\$200 / day	_____	_____	___	6' x 8' Screen	\$40 / day	_____	_____
___	VGA or HDMI Cable	\$20 / day	_____	_____	___	High Speed Internet	\$100 / day	_____	_____
___	Video Data Projector	\$325 / day	_____	_____	___	Shipping		_____	_____
___	Lexon Ice	\$25	_____	_____					
___	Scissor Lift	\$200 / day	_____	_____					
___	Fork Lift	\$200 / day	_____	_____					
___	Articulating Lift	\$250 / day	_____	_____					

TOTAL: _____

24% Service Charge: _____

Sales Tax: 6.75% of Sub-Total: _____

TOTAL AMOUNT DUE: _____

Rules and Regulations

1. Some services are on a first come / first served basis.
2. Canceled orders, prior to show, will receive a 50% refund.
3. Kalahari Resort is not responsible for any power surges or other power fluctuations.
4. The use of triple or quad attachment plugs is strictly prohibited.
5. Fuel powered equipment or vehicles, open flames, and exhibits over 2000 pounds must receive prior approval in writing from the resort.
6. Any damage to the resort will be the sole responsibility of the exhibitor.
7. Exhibit space is carpeted. Exhibitor is responsible for repair / replacement charges to damaged carpet.
8. Specific plug adapters to match Kalahari's available plugs are exhibitors responsibility.

* A Kalahari representative will call you for payment information once the service order has been received.

I have read, understand and agree to all the Rules and Regulations as stated above.