

Service Order Form

Show Name: _____ Exhibitor Name / Phone: _____

Date of Show: _____ Booth Number (If Available): _____

Each booth for this show includes the following basic set up: _____

OUTLET ITEMS	NUMBER NEEDED	REGULAR PRICE	LATE ORDER
120 VOLTS - STANDARD 20 Amps	_____	\$50	\$75
125/250 VOLTS - SINGLE PH 20 Amps	_____	\$200	\$250
125/250 VOLTS - 3 PH 30 Amps	_____	\$250	\$285
208 VOLTS - SINGLE PH 30 Amps	_____	\$225	\$285
ADDITIONS			
Speed Broadband Line	_____	\$100	\$125
Flipchart w/markers	_____	\$35	\$40
Easel	_____	\$20	\$25
Power Strips	_____	\$5	\$10
Extension cord	_____	\$5	\$10
VGA/HDMI Cable	_____	\$20	\$25
32" on Cart	_____	\$100	\$125
42" TV	_____	\$145	\$170
55" TV	_____	\$200	\$225
Total Number of Items	_____		
		Taxes	_____
		Total	_____

IMPORTANT

This order must be received by Kalahari Resort no later than 15 days prior to your setup. Late orders will be serviced after completion of all early orders.

SPECIAL NOTICE!

Kalahari Resort requires that no electrical equipment or apparatus can be connected unless it conforms to our electrical code. All equipment must be UL listed. All splices must be installed in a metal closure to prevent emission of sparks.

IN ADDITION

Any additional material supplied by Kalahari Resort will be charged to the guest. Special requests for additional electrical services can be made through our Engineering Department.

METHOD OF PAYMENT:

Please check one

_____ Check enclosed _____ Credit Card information enclosed

CREDIT CARD AUTHORIZATION

I hereby authorize Kalahari Waterpark Resort Convention Center to use the credit card as indicated below.

Exact Name on Card: _____

Credit Card Type: _____ Last 4 Digits: _____

Exp. Date: ____ / ____ Billing Zip/Postal Code: _____

Company Name: _____

Authorized Signature: _____

Print/Type Name: _____

Email: _____

Telephone # _____

Fax # _____

Billing Address on Credit Card Account:

Please contact our Meeting Concierge for additional items not listed on this order form at 419.433.7200 Ext. 34282 or email at OHMeetingConcierge@KalahariResorts.com.

RETURN TO: CONFERENCE SERVICES/ EXHIBIT SERVICES:

OHMeetingConcierge@KalahariResorts.com or Kalahari Resort & Convention, 7000 Kalahari Drive Sandusky, Ohio 44870 or Fax to: 419.433.7748.

A Kalahari representative will call you for payment information once the service order has been received.

